



**MINUTES OF  
ALAMEDA YOUTH ADVISORY COMMISSION  
MEETING FOR June 7, 2011**



DATE: Tuesday, June 7, 2011  
TIME: 5:08 PM  
PLACE: ***Meeting Location Changed, Alameda Recreation and Park Department,  
2226 Santa Clara Ave., Alameda, CA 94501***

**1. ROLL CALL**

**Present:** Chair Jordan Flores,  
Commissioners Amanda Khoo, Danielle McGuinness,  
Jeanette Mei (Late), Leigh Pond, and Bhaani Singh

**Staff:** Patrick Russi, Recreation Supervisor (RS)  
Andy Wong, Teen Coordinator (TC)

**Absent:** Vice-Chair, Samantha Chin, Commissioners Carrie Huang and Mary Orbeta

**2. APPROVAL OF MINUTES: May 10, 2011**

Minutes of May 10, 2011, Youth Advisory Commission Meeting

**M/S/C Pond / McGuinness** (Approved)

**“That the Minutes of May 10, 2011 Youth Advisory Commission meeting are approved.”**

Approved (5): Chair Jordan Flores,  
Commissioner Khoo, McGuinness, Mei, Pond,

Abstention: Bhaani Signh (Absent)

**3. ORAL COMMUNICATIONS, AGENDA**

**None**

**4. WRITTEN COMMUNICATIONS**

**None**

**5. NEW BUSINESS**

**None**

## **6. UNFINISHED BUSINESS**

### **A. Community Service Resource Guide for Students – Presentation to Alameda Unified School District School Board, June 14, 2011, at 6:00 PM (Discussion / Action Item)**

Chair Flores, Commissioner Khoo, Mei, and Singh, stated that they can attend the School Board meeting and present the Community Service Resource Guide to them. The Commission members will report back to the Youth Commission at the September 13<sup>th</sup> meeting.

### **B. Alameda County Health Regarding Alameda Smoke Free Laws (Discussion / Action Item)**

Chair Flores requested Ms. Serena Chen, Policy Advocacy Director, American Lung Association to speak on the Reasonable Distance Survey. Ms. Chen suggested to work on a project to gather all the information from their observations. The results should be submitted to Ms. Chen and/or TC Wong at the beginning of September for the status report to City Council.

TC Wong suggested taking photos with wide angle shots of the smokers in public areas, cigarette butts, and area of signage. Chair Flores stated to collect the observation survey and any data during the summer than forward the information for compilation.

Chair Flores also suggested using the Reasonable Distance Policy from the Alameda County Public Health Department, Tobacco Control Program. TC Wong requested a Commissioner to be the point of contact for this project. Commissioner McGuinness stated that she can be the point person on this project.

**M/S/C Khoo / McGuinness (Approved)**

**“The Youth Commission will conduct the Reasonable Distance Policy Observational Survey during the summer months, between June 20<sup>th</sup> through August 12<sup>th</sup>, and will forward the information to T/C Wong.”**

Approved (6): Chair Jordan Flores,  
Commissioner Khoo, McGuinness, Mei, Pond, Singh

## **7. ORAL COMMUNICATIONS, GENERAL**

Chair Flores and Commissioner Singh thanked RS Russi, and TC Wong for the guidance throughout the years. Both Flores and Singh stated that they had learned the process of how City of Alameda Government operated. Chair Flores stated that it is the leadership, commitment, and follow through from each of the Commissioners, which made the Youth Commission work more efficiently. Commissioner Singh stated the Chair Flores did a great job leading the Youth Commission this past year.

## **8. Next Meeting Date:**

**Tuesday, September 13, 2011**

## **9. Adjournment 6:07 PM**